

Board of Directors (Public)

Item 6.4

Subject: Assurance Report of Emergency Preparedness and Business Continuity 2015/16
Date of meeting: Tuesday 26th July 2016
Prepared by: Helen Martin, Risk, Safety and Emergency Planning Lead
Presented by: Dr Mark Jackson, Director of Research & Informatics

BAF Ref	Impact on BAF
2	None

1. Executive Summary

The Board of Directors recognise that emergency planning is vital to ensuring the Trust is prepared for the potential impacts of a major incident whether internal or external to the Trust.

A lot of work done in 2015/16 has delivered a position where there are no material concerns with any aspect of emergency planning or business continuity.

2. Introduction

Robust arrangements for emergency planning and business continuity are needed to satisfy the requirements of the Civil Contingencies Act 2004 and the NHS Emergency planning Guidance 2005.

3. Progress

The major incident plan has been updated and externally audited by NHS England, resulting in 98% compliance.

Emergency preparedness resilience and response self-assessment of standards has been undertaken, and feedback is awaited.

A separate table-top and health economy wide planning exercise based upon a pandemic flu scenario has been successfully undertaken.

A number of real life issues have tested the Trusts emergency planning and business continuity plans for real (e.g. junior doctors strike, EPR downtime).

A great deal of work has been put into elevating the importance of having robust arrangements business continuity. This has resulted in significant assurance being received from MIAA on the Trusts business continuity planning function (attached).

Influenza vaccinations were under target in 2015/16 given perceived ineffectiveness of the previous year's vaccinations. A CQUIN for immunisation of 75% of staff has been introduced to improve resilience of health care workers.

6. Conclusion

The Emergency Planning and business continuity functions have improved greatly in 2015/16.

Staff awareness of and engagement in planning has increased.

There are no material concerns.

7. Recommendation

The Board of Directors is asked to note the content of this paper and the assurances contained within.